**Regular Meeting**

**Thursday, August 1st @ following WEED District Meeting**

**Big Horn County Courthouse – Hardin, MT**

1. **Call to Order:** The Big Horn Conservation District meeting was called to order by Chairman Roy Neal at 6:43 p.m. at the Big Horn County Courthouse. Other supervisors present was Vice Chairman Steve Schanaman, and supervisors Phillip Miller, Kent Murdock and associate Bill Hodges. Also present was NRCS representative Seanna Torkse, Hardin Extension agent Andrea Barry, and BHCD admin Kylie Martin.
2. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.
3. **Approval of Minutes:**  Steve Schanaman motioned to approve the minutes as mailed/emailed. The motion was seconded by Phillip Miller; as there was no opposition or discussion, the motion carried.
4. **Officers’ Report:**
   1. Treasurer
      1. Dan Lowe was not present, therefore Kylie Martin presented the QuickBooks’s reconciliations for the three separate bank accounts. Kent Murdock motioned to approve the presented reports. The motion was seconded by Steve Schanaman; as there was no opposition or discussion, the motion carried.
5. **Board and committee reports:**
   1. Conservation District Bureau *– presented to the board ed* t -he Board with the update for DNRC *(see report)*
6. **New Business:**
   1. Field Report – *Seanna Torske presented to the board*
   2. September Meeting
      1. The September meeting will be held on Tuesday, September 3rd @ 6 p.m.
   3. Reserved Water Training
      1. Adding fees: the board unanimously agreed to NOT currently add extra fees to the process.
   4. Volunteer Endorsement (MSF)
      1. Kent Murdock motioned Kylie Martin to fill out the quotes needed to send in for errors and omissions insurance. The motion was seconded by Steve Schanaman; as there was no opposition or discussion, the motion carried.
   5. NCDEA Northern Plains Regional Meeting: August 21st – 22nd
   6. AIS Invoice – Kylie Martin will scan the invoice to Steve Schanaman to sign
   7. Kylie leave payout
      1. Kylie Martin will connect with the accountant on the best solution.
   8. MACD Convention: November 19th – 21st
7. **Old Business:**
   1. AIS Update
      1. Inspection numbers *– presented to the board ed* t
      2. New tablet
         1. Steve Schanaman motioned to purchase a new tablet. The motion was seconded by Kent Murdock; as there was no opposition or discussion, the motion carried.
      3. Site Leads – job attach
         1. Steve Schanaman motioned to job attach the AIS site leads, Bill Hodges and Phillip James Miller. The motion was seconded by Kent Murdock; as there was no discussion or opposition, the motion carried.
8. **Other Business:** 
   1. **4H Fair**
      1. Roy Neal deemed two projects at the fair as ‘conservation’ related. First place will receive $200, and second place will receive $100. Andrea Barry has the contact information.
9. **Public Comment: As there was no other business, the meeting was adjourned by Chairman Roy Neal at 7:50 p.m.**