**Regular Meeting**

**Thursday, June 1st 2023 – 6:00 p.m.**

**USDA Office, Hardin, MT**

1. **Call to Order:** The Big Horn Conservation District meeting was called to order by Vice-Chairman Steve Schanaman at 6:04 p.m. on Thursday, June 1st at the USDA Building in Hardin. Supervisors present were Treasurer Dan Lowe, Chairman Roy Neal (arrived 10 minutes late), Jerry Lunde, Phillip Miller, and Associate Ruben Martinez. Also present were Weed District representatives Scott Bockness and Tom Pratt, NRCS representatives Zoe Craft and Seanna Torske, and BHCD Administrator Kylie Martin.
2. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.
3. **Approval of Minutes:**  Phillip Miller motioned to approve the May minutes as mailed/emailed – motion was seconded by Steve Schanaman. No opposition, no discussion – motion carried.
4. **Officers’ Report:**
   1. Treasurer
      1. Dan Lowe presented the Treasurer’s Report. The FIB checking account has a balance of $49,985.60, the County Funds account has a balance of $30,252.13, and the Certificate of Deposits has a balance of $16,412.84. The following bills were presented:
      2. MACD annual dues $1665.62
      3. UI Contributions unemployment $51.32
      4. MT State Fund liability $580.00
      5. Big Sioux Nursery tree invoice $4296.75
      6. Streamline website startup fee $250.00
      7. Big Horn Valley Ranch St. Xavier Lease $2000.00
      8. Leslie Brosz WIS Training $104.00
      9. Dept. of Revenue mt withholding $1964.33
      10. Jerry Lunde NACD mileage $162.50
      11. Alysha Wilson bookkeeper $484.54
      12. Dept. of Revenue mt withholding $787.00
      13. Energy Labs Fly Creek Grant $3010.00
      14. Kylie Martin Payroll $1170.68
5. **Board and committee reports:**
   1. Conservation District Bureau
      1. Kylie Martin presented the Board with the update for DNRC *(see report)*
6. **Old Business:**
   1. Weed District Certificates
      1. Kylie Martin presented the Board with forms to fill out for new CD/Weed District Certificates. She will bring the forms to the next meetings.
   2. WIS Update
      1. Kylie Martin presented the Board with a potential new hire, Jack Baker. A motion for hire was made by Steve Schanaman and seconded by Phillip Miller. Kylie Martin will contact Jack.
   3. 310 – Bighorn Side Channel Restoration
      1. The Board approved the project at May’s meeting, but the project itself is being held back by lack of communication from the Crow Tribe. The project cannot continue without approval from the Tribe.
   4. Fly Creek Update
      1. The first results have arrived, and Zoe Craft gave a brief discussion over the findings. She also finished putting the binders together during the Board Meetings. The next step forward is to plan a date for Seanna Torske, Edie Vogel, and Kylie Martin to deliver the binders to the landowners. Kylie Martin will make contact and keep everyone else in the loop.
   5. Streamline
      1. Last month the Board approved for Kylie to accept the new Website Host if it was under $1000 annually. Kylie completed the fist meeting with Streamline, but still has two follow up meetings before the website can go live.
7. **New Business:**
   1. Weed District Update
      1. Tom Pratt presented the Board with a need that the new sprayers need new handgun devices. The motion was made by Steve Schanaman and seconded by Phillip Miller.
      2. The Board approved last month for Tom Pratt to run an article in the Briefs for as long as it took without exceeding $400 dollars. The ad ran for one week and was not anywhere close to the final number. Steve Schanaman motioned to run the ad again; the motion was seconded by Phillip Miller. As there was no opposition or discussion, the motion was carried.
   2. Field Report
      1. Zoe Craft presented the Board with the NRCS Field Report.
      2. Seanna Torske presented the Board with a CP for Fishers – a motion to approve was made by Phillip Miller and seconded by Steve Schanaman.
   3. Tree Sale Update
      1. The 2023 Tree Sales official closed, and all merchandise was delivered. Kylie Martin is still waiting for final payment from Jim Loessberg. She presented the Board with the final numbers, and the CD would barely break even. The Board agreed that Tree Sales are a service to the community and not a money maker.
8. **Other Business: None**
9. **Public Comment: Brent Smith**
   1. Brent Smith is the new coordinator for CEMIST (Central and Eastern Montana Invasive Species Team). He called in via Zoom to meet with the Board and discuss new activity within CEMIST.

The meeting was adjourned at 7:40 p.m. by Chairman Roy Neal.

The next meeting will be held on Thursday, July 6th 2023 at the USDA Building.