**Regular Meeting**

**Thursday, September 7th 2023 – 6:00 p.m.**

**USDA Office, Hardin, MT**

1. **Call to Order:**. The Big Horn Conservation District meeting was called to order by Chairman Roy Neal at 6:30 p.m. Other supervisors present was Vice-Chair Steve Schanaman, Treasurer Dan Lowe, and supervisors Kent Murdock, Phillip Miller and Austin Pitsch. Also present was Weed District representative Tom Pratt, NRCS representative Seanna Torske and BHCD Admin Kylie Martin.
2. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.
3. **Approval of Minutes:**  A motion was made to approve August’s minutes as mailed/emailed by Steve Schanaman and seconded by Phillip Miller. As there was no opposition or discussion, the motion carried.
4. **Officers’ Report:**
   1. Treasurer
      1. Dan Lowe presented the Treasurer’s Report. The FIB Checking Account has a balance of $65,022.95. The County Account has a balance of $15,922.45, and the Certificate of Deposit’s has a balance of $16,419.20. The following bills were presented:
      2. Cincinatti Liability Insurance $73.00
      3. McCone CD McCone Grant $993.09
      4. Garfield CD McCone Grant $993.09
      5. Power River CD McCone Grant $993.09
      6. Big Horn Cty Elec St. X Power $153.82
      7. Alysha Wilson Bookkeeper $329.61
      8. Lincoln Oakes Treees $45.94
      9. Dept. of Revenue MT Withholding $1,075.00
      10. NACD Membership $775.00
      11. Bill Hodges WIS Supplies $14.99
      12. Kylie Martin Payroll $2,681.82
      13. Kylie Martin WIS Mileage $373.75
      14. WIS Mileage and Payroll $27,958.38
   2. The McCone Grant payout was the leftover money from the McCone Grant that Big Horn County entered in 2020 to help fun the AIS Stations. The admins of the 5 stations involved in the grant decided to split the remaining money equally, for AIS purposes.
5. **Board and committee reports:**
   1. Conservation District Bureau – Kylie Martin presented the Board with the update.

Kylie Martin presented the Board with the update for DNRC *(see report)*

1. **Old Business:**
   1. WIS Update
      1. Kylie Martin presented the Board with a monthly update on the WIS Stations. The St. Xavier station will close on September 4th. The power and Wi-Fi will be turned off for the season, and the station locked up. Employee Appreciation Day was on the 16th of August, and there was a great turnout! There was also a mid-season training involved before the food was served.
   2. MACD Convention Update
      1. Convention will be held in Billings November 15th thru 18th.
   3. Alysha Wilson Contract - pending
   4. GLCI Update
      1. Kylie Martin is waiting for an invoice from Haney tests, and the results from the BeCrop tests. Marni Thompson is going through the BeCrop results.
   5. Mini Grant Update
      1. The mini grant is to help fund an additional test site for the Fly Creek Water Sampling. Kylie Martin has the application turned in and is waiting for results.
   6. Supervisor ID Cards
      1. Kylie Martin took pictures of the supervisors and will send in the applications for new ID Cards.
2. **New Business:**
   1. Field Report
      1. Seanna Torske presented the Board with NRCS’s August Field Report.
   2. October Board Meeting
      1. Kylie Martin is unable to host the October Board meeting on Thursday the 5th due to another job obligation. The Board voted to host the meeting on Monday, October 2nd instead.
   3. Tree Planter Location
      1. Evan Van Order tipped Kylie that the Big Horn Conservation District needed to find a new location for the tree planter and fabric layer. Roy Neal will check with the commissioners to see if they have any ideas.
   4. Savings Account
      1. Kylie Martin presented the Board with an idea about opening an actual savings account for the Conservation District. A motion was made for Kylie to dig further into options by Dan Lowe, and seconded by Steve Schanaman.
   5. 310 – Ryan Rigler
      1. Ryan Rigler turned in an application for a 310 permit. The Board voted this a project, and therefore Kylie will move forward with FWP and setting up a site visit.
   6. Area IV Meeting
      1. The Area IV meeting will be held in Roundup on the 3rd of October.
3. **Other Business: None**
4. **Public Comment: As there was no public comment, the meeting was adjourned at 8pm.**